

## POLICY ADVISOR POSITION (SKILLS)

**Minimum 5 years' professional experience in EU Affairs with a focus on skills, education, training, mobility and entrepreneurship**

**Closing date for submission: 13 December 2019**  
**Starting date: as soon as possible**

EUROCHAMBRES is the European Association of Chambers of Commerce and Industry, representing the interests of 1.700 Chambers and their 20 million business members across 44 countries and all sectors of the economy (for more information: [www.eurochambres.eu](http://www.eurochambres.eu))

To support its activities, EUROCHAMBRES is recruiting a (Senior) Policy Advisor (m/f) with a minimum of 5 years' experience in EU policy-making or advocacy.

### Responsibilities

- Position EUROCHAMBRES prominently in discussions on the topics referred to above across the EU institutions, influencing processes in line with the association's defined objectives
- Maximise EUROCHAMBRES and the Chamber network's visibility in relation to these topics
- Coordinate EUROCHAMBRES' Skills & Entrepreneurship Committee, defining and pursuing priorities defined by its members, engaging with them on delivery and communicating regularly and effectively on developments
- Represent the interests of EUROCHAMBRES and its members towards EU policy-makers and relevant stakeholders
- Facilitate capacity building across the Chamber network on skills related policy advocacy and services

### Requirements

- Relevant academic background (politics, economics, European law...)
- Solid understanding of the European Commission priorities in relation to the fields referred to above
- Understanding of EU legislative and policy processes and of the better regulation agenda
- At least 5 years' experience of working with and/or in the EU institutions
- Strong organisational skills
- Capacity for negotiation and diplomacy
- A track record in effective external representation
- Excellent written and spoken English, plus good knowledge of at least one other European language, ideally German and/or French
- Advocacy campaign management experience
- Communication flair, including media and social media.

### We offer:

Contract: Belgian indefinite

Adequate Salary compensation (depending on experience)

Benefits: 13<sup>th</sup> month, hospitalization insurance, medical and dental care insurance, pension contribution and luncheon vouchers A challenging and **international work environment**.

The opportunity to **represent the interests of a leading EU business association** towards the EU institutions.

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To apply, please send your CV and a short motivation letter outlining your relevant experience and suitability for the role, in English to [job@eurochambres.eu](mailto:job@eurochambres.eu) by **13 December**, indicating ' Policy Advisor SKILLS' in the subject line of your application.

**Only pre-selected candidates will be contacted.**

All costs incurred to apply for the vacancy and to attend the interview(s) are to be borne by the candidates and will not be reimbursed.

You are under no statutory or contractual obligation to provide data to EUROCHAMBRES Aisbl during the recruitment process. However, if you do not provide the information or you do not give EUROCHAMBRES consent to process the data, we may not be able to process your application properly or at all.